

Sharepoint Developer/Administrator

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| Job Title: | Developer |
| Department: | Development Department |
| Work Relationships: | Report to Sharepoint Manager |



The Company

Wanstor is an IT Solutions Company celebrating their 13th year in business. The company has grown year on year and now has a service team of over 100 staff. With IT Support Offices in central London and Manchester we are well placed to meet our customers' needs for a quick response.

We provide a range of hosted and deployed services for customers small and large. Our hosted solutions include hosted Email (Hosted Exchange), Hosted online back-up, Hosted Desktop, and Hosted Network Monitoring. Wanstor provide a full support service which includes 24-hour help-desk, network monitoring and on-site support.

Wanstor's clients provide a wide variety of fascinating opportunities for motivated technical staff. We employ service oriented technical experts to work within our service team delivering a variety of hosted and deployed solutions. We are a growing company with dedicated teams managing networks, storage and collocation. Our customers are some of the biggest Brand Names in the UK, and our consultants some of the most skilled networking experts.

As a service centric organisation, we see our people as our best competitive advantage as we strive to provide an unsurpassed service to our customers. We expect a lot from our people, but at the same time we are extremely supportive as we look to help them realise their potential and build a successful career with Wanstor.

We constantly endeavour to make Wanstor an enjoyable place to work. We do this in a number of ways. Firstly, we offer exciting and challenging opportunities that enable people to develop personally and professionally, while making a real difference to both Wanstor and our customers. This is aided by our friendly and supportive culture. Secondly, we provide an environment where you can work hard and play hard. In the office we have table football, table tennis and a top of the range coffee machine in a comfortable diner style breakout area. We have BBQs every Friday during the summer and office nibbles during the winter. Fruit is provided every day.

Our diverse team of people are among the best in their field. They invest time understanding and gaining insight into our customer's business strategy, operations and goals, before providing innovative and practical solutions tailored to our customers' needs, making them more competitive, efficient and ultimately more successful. Everyone who works for Wanstor, at every stage, enjoys the challenge of providing the highest level of service to our customers. Collectively, that dedication leads to our success as an organisation.

Do you believe that you have what it takes to join the team at Wanstor?

Call us on:
0333 123 0360

Email us at:
jobs@wanstor.com

Visit us at:
www.wanstor.com

124-126 Borough High Street
London, SE1 1LB

Our Core Values

- **Respect.**

We respect and value those we work with and the contribution that they make. We build trust with our colleagues, customers and partners and try out alternative perspectives that put our shared interests ahead of any individual needs.

- **Honesty.**

We act impartially, ethically and transparently in all we do. Wanstor do and say the same thing in private as in public. We honour our commitments, challenge things we believe to be wrong and are open to be challenged.

- **Service Excellence.**

Our clients are at the centre of what we do. We invest the time to understand customers' needs, and regardless of the role, Wanstor always strives to surpass our customers' expectations. Our service creates solutions for clients that balance the short and long term with winning solutions for all stakeholders.

- **Brilliance.**

We use our skills, energy and resources to deliver the best, sustainable results. We aim for first class delivery and learn from any mistakes we make. Wanstor takes pride in its work and that of the wider partnership of our customer teams. Wanstor creates an environment to attract and keep the best people, those who share our values.

- **Continuous Improvement.**

We leave things better than we found them. Wanstor drives innovative and better ways to do things and ways to positively impact all of the communities we interact with we value sustainable progress as much as immediate achievements.

The Role

Summary of the Job Function or Main Purpose of the Job

As a Sharepoint Developer/Administrator, you will participate in the whole development life-cycle, starting off with the requirements analysis and follow through with design, coding and implementation of corporate enterprise projects using SharePoint and other supporting Microsoft technologies.

As a key part of a growing team of skilled Sharepoint developers and administrators, you will also need to be able to provide effective training to end users.

Some Typical Activities

- Managing and improving existing SharePoint sites and developing new ones.
- Customising of SharePoint, supporting and developing of SharePoint web parts/apps, workflow solutions and integration of other SharePoint and Microsoft-based solutions.
- Being responsible for the development lifecycle - requirements gathering, written specifications, delivery, documentation and training.
- Resolving Intranet support cases in line with agreed SLAs.
- Liaising with client about product enhancements and tactical/strategic improvements.
- Working with the network team to provide a stable and efficient environment for customers. Includes installing/migrating/configuring SharePoint environments.

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Skills Required

- Strong communication skills to discuss and document business solutions with customers.
- Ability to deliver to specifications in an agreed time frame.
- Development and configuration of SharePoint Web Parts.
- Good understanding of out of the box SharePoint 2013 features.
- SQL Database management and security.
- Hands-on SharePoint development experience using the browser, SharePoint Designer and InfoPath.
- Good knowledge in the administration, configuration and customisation of SharePoint.
- Good front end skills: HTML / JavaScript / JQuery / JSOM / XSLT.
- SharePoint customisation including: Designer Workflows / Custom Master pages / Data View Web-Parts

Desirable Skills

- Experience with SharePoint Online.
- Development using Visual Studio (C#).
- Visual Studio Workflows.
- Experience in front-end development using Bootstrap.

Attributes

- Creativity and strong attention to detail.
- Ability to work effectively on tight deadlines, as necessary.
- Advanced oral and written communication skills; strong proofreading skills.
- Exceptional customer service skills, including the ability to interact professionally with a diverse group of customers.
- Positive, productive team player.

Please Note: This job description reflects the present requirements of the post. As duties and responsibilities change and develop, the job description will be reviewed and be subject to amendment in consultation with the post holder.

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